

BORDERS



COLLEGE

STUDENT ACCOMMODATION INFORMATION

**Rose Court
Langlee
GALASHIELS
TD1 2LH**

Borders College Managed Student Accommodation

Borders College does not have dedicated Halls of Residence however we do have a partnership arrangement with Heriot-Watt University, who share the Scottish Borders Campus with us in Galashiels, to provide a limited number of rooms within their Rose Court accommodation block for Borders College students. Spaces are limited and priority will be given to students who are not normally resident within the Borders area.

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The Rose Court accommodation is arranged in a number of 3 bedroom, self catered flats and is a 10 minute walk from the Campus. Each flat is fully furnished and has a living-room, fully equipped kitchen with washing machine, fridge and cooker downstairs, three lockable bedrooms and a shared bathroom with bath and shower upstairs. Each flat also has large storage cupboards. Heat, light and hot water charges are included in the rent up to a value of £300 per room per contract period.

There is no cleaning service provided within the Rose Court Residences therefore tenants are responsible for maintaining cleanliness of their allocated rooms and the communal areas of the flats.

Smoking is not permitted in any of the shared areas within the flats or the communal areas of the accommodation blocks. Students are permitted to smoke in their own rooms providing they do not set off the fire alarm/smoke detectors which are fitted in all rooms.

Accommodation Costs for Academic year 2011/12

Rose Court

Large single room in 3 bedroom flat £81.88 per week

Small single room in 3 bedroom flat £78.82 per week

The let period is 42 weeks to run in conjunction with the Borders College academic year.

Residence Contract

A Residence Contract is a legally binding contract for the duration of the academic year and it has the start and finish dates clearly stated on it. When you sign it, you are accepting that you are liable for the rent for the duration of the contract and that you will abide by the terms and conditions and the rules and regulations within the contract.

How to Apply

If you requested accommodation information on your initial application to Borders College and you have returned your Acceptance of Place confirmation form to the Admissions Office then an Accommodation Application Form will be enclosed. Complete this form fully and return it to the Student Advice Centre by 29th July 2011 to be considered for allocation of a room within Rose Court.

If you have a Conditional Offer of Place you should still complete an application form and return it by the 29th July, however we will not allocate you a room until we have received confirmation that your condition has been fully met.

Confirmation of receipt of your Accommodation Application will be emailed to you. If you do not receive an email confirmation of receipt of your application within 7 days of sending it then please contact us on **studentwelfare@borderscollege.ac.uk** or telephone **01896 662516** to let us know.

How long will it take before I get an offer of accommodation?

We will aim to process your application for accommodation within 10 working days of receipt of your application, providing you have an Unconditional Offer of Place. Your Offer of Accommodation and Residence Contract will be sent to you along with a Guarantor Agreement and Deposit request.

If you have a Conditional Offer of Place you should still complete an application form and return it by the 29th July, however we will not allocate you a room until we have received confirmation that your condition has been fully met.

What do I do when I receive an offer of accommodation?

You should read carefully the Offer of Accommodation and Residence Contract along with the Terms and Conditions. Complete, sign and return a copy of the Residence Contract and the Guarantor Agreement along with £250 deposit within 7 days to secure your accommodation.

What if I want to cancel my contract before I arrive?

Please contact us in writing, either by letter or email, to advise us as soon as you can and before the start date of the Residence Contract.

Will my deposit be refunded?

If you cancel within 7 days prior the start date of your contract you will get a refund of your deposit. If you withdraw in the 7 days prior to the start date of your contract and before the end date of your Residence Contract, the deposit, less a £50 administration charge, and any outstanding charges for rent and/or damage to the property, will be refunded.

Can I be let out of my contract early?

No. When you accept an offer of accommodation you are accepting it for the duration of the Residence Contract which coincides with the College's end of academic year date. Therefore you are liable to pay rent for the duration of the contract. There is not an automatic right for you to be let out of the Residency Contract.

What do I need to bring with me?

You are required to provide your own:

- Duvet
- Pillows
- Bed linen
- Towels
- Cutlery
- Crockery
- Cooking utensils

If you are bringing a TV with you it is important to note that an internal arial will be required and it is the individuals responsibility to ensure they have a TV License.

Can I bring my own mini-fridge/microwave to keep in my room?

Due to health and safety precautions, kitchen appliances cannot be kept in your room. The flats in Rose Court have fully equipped kitchens which are shared between 3 providing adequate facilities for food storage and cooking.

Other Accommodation Options

Galashiels and the surrounding area has a limited supply of private flats and houses for rent. Always remember to look for a flat run by an accredited agency as they have committed to a higher standard of management.

It usually takes several weeks to find accommodation so leave plenty of time. The College does not inspect any of the properties advertised and cannot enter into any agreement on behalf of a student. However, there is always someone from the Student Services team available to advise you. We would strongly advise against sending any money to secure a flat before seeing it in person.

Finding a private rented flat:

- Take your time and don't just take the first flat you see
- Always view a property before you move in and try not to go alone
- Check with the owner what furniture and equipment will be included
- If the owner says they will repair or replace any items before you move in, make sure you get this in writing
- Do not sign a lease if you are not 100% happy with it – it is a legally binding document
- Remember that an agency cannot charge you for viewing or enquiring about a property or for preparing a lease

Some property search websites to consider:

- www.bspc.co.uk
- www.reiverproperty.co.uk
- www.studentpad.co.uk

For further information, please contact:

Student Advice Centre
Borders College
Scottish Borders Campus
Netherdale
Galashiels
TD1 3HE
Tel: 01896 662516
Email: studentwelfare@borderscollege.ac.uk

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