

DO YOU HAVE A BANK ACCOUNT?



The National Policy states that the College must pay bursary and EMA instalments into a bank account in the student's own name. It is therefore necessary that you open a suitable account if you do not already have one. Please find a list below of local banks and details of the requirements for opening an account.

BANK OF SCOTLAND – 0845 6020978

Requires proof of address **and** proof of ID

Under 18's

- Birth certificate **or** passport/driving license
- Utility bill showing proof of parents/guardians address **or** college letter of acceptance/enrolment/offer
- Opening deposit of £10

18 and over

- Birth certificate, passport/driving license **or** benefits book
- Utility bill showing name at that address
- Opening deposit of £100

Student Account

- ID showing name and address, e.g. Passport **or** UK driver's license
- Letter of award/proof of attending a college course, Student ID card
- Statement from another bank/utility bill
- Opening deposit of £10

(Leaflets for Student Accounts can be obtained in-branch)

ROYAL BANK OF SCOTLAND – 0800 521607

Under 18's

- Birth Certificate, NHS Medical Card, passport **or** UK driver's license
- National Insurance card **or** Student ID card
- Utility bill confirming your address **or** college letter of acceptance/enrolment/offer

Over 18's

- Birth certificate, NHS Medical Card, passport **or** UK driver's license
- Student ID card
- Utility bill showing name at that address **or** college letter of either acceptance letter, enrolment or offer of place

Student Account

The same criteria applies as above when opening a Student Account

CLYDESDALE BANK – 0844 7362616

Requires proof of address **and** proof of ID

Under 18's

- Student ID card and birth certificate **or** passport (form of picture ID), UK driver's license
- Evidence in writing from College on headed paper, giving the students name and address and stating that the student is on a full-time course and would be eligible to apply for a bursary

Over 18's

- Student ID card **or** passport (form of picture ID), UK driver's license
- Utility bill **or** evidence in writing from College on headed paper, giving the students name and address and stating that the student is on a full-time course and would be eligible to apply for a bursary (mobile phone bills will not be accepted)

Student Accounts

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LLOYDS TSB – 0845 0725555

Requires proof of address **and** proof of ID

Under 18's

- Student ID card, NHS Medical Card, birth certificate, passport, utility bill **or** National Insurance card
- Parent/guardian driving license or passport, bank statement or local authority document showing address (parent/guardian to be present)

Over 18's

- Student ID card, passport **or** UK driver's license
- Utility bill, bank/building society statement (dated within the last 3 months), credit card statement, medical card

Student Account

The same criteria applies as above when opening a Student Account

(Leaflets for Student Accounts can be obtained in-branch)