BORDERS COLLEGE REGIONAL BOARD

AUDIT & RISK COMMITTEE

08 February 2024

Register of Gifts & Hospitality Update

1.0 PURPOSE OF PAPER
For information

1.1 This report provides the Committee an update on the gifts and hospitality offered during the period 21 November 2023 and 18 January 2024.

2.0 EXECUTIVE SUMMARY

2.1 There has been no offers of hospitality received during the reporting period.

3.0 RECOMMENDATION(S)/ACTION(S) REQUIRED

3.1 **It is recommended the Committee to note there are no additions made to the Register of Gifts during the reporting period.**

4.0 BACKGROUND

4.1 The Audit & Risk Committee provides assurance to the Board that "appropriate measures" are in place for a key number of governance and control activities. This includes the governance and oversight of the Register of Gifts which is maintained in accordance with the Financial Regulations.

4.2 The Financial Regulations and the Anti-Bribery policy require any gifts or hospitality of value, in excess of £20, to be approved by either the Principal or Vice Principal and recorded in the register.

4.3 The Terms of Reference for the Audit & Risk Committee require any updates to the Register of Gifts to be reported to the Committee and is a standing item on the Committee agenda plan.

5.0 GIFTS AND HOSPITALITY UPDATE

5.1 There have been no offers of gifts or hospitality during the period 21 November 2023 to 18 January 2024.

5.2 To ensure staff are aware of the policy and procedure for both gifts and hospitality a reminder will be contained in the next staff newsletter.

6.0 IMPLICATIONS AND CONSIDERATIONS

6.1 Financial Implications

There are not financial implications from this report.

6.2 Learner Implications

There are no direct learner implications from the contents of this report.

6.3 Staff Implications

The contents of this report provide assurance the procedures are being followed by staff.

6.4 Equality and Diversity Implications/Equality Impact Assessment

There are no direct equality or diversity implications from the contents of this report.

6.5 Sustainability/Environmental Implications

There are not direct sustainability or environmental implications from the contents of this report.

7.0 RISK COMMENTARY

7.1 The monitoring and reporting of gifts and hospitality ensure the College is adhering to its Anti-Bribery Policy and reducing the risk of bribery or corruption within the College. The move to logging all offers into the Self Service portal will improve the system for staff to log any offers and for increase analysis of the offers received.

8.0 CONCLUSION

8.1 There has been no offers of gifts or hospitality received during the reporting period.

Kirsty Robb, Vice Principal Finance & Corporate Services

Previous Board or College Committee Approvals: Audit & Risk Committee 30 November 2023

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