G

AUDIT AND RISK COMMITTEE

8 February 2024

BORDERS COLLEGE REGIONAL BOARD

Meeting Schedule 2024/25

1.0 PURPOSE OF PAPER
For discussion

1.1 To discuss timings for the Committee meetings in the next academic year.

2.0 EXECUTIVE SUMMARY

2.1 The Audit and Risk Committee has traditionally met at 5.30pm on a Thursday, four times a year.

2.2 The scheduling of meetings in terms of at what point in the academic year they take place often depends on deadlines for submission of documents such as Annual Accounts. There should be time for staff to prepare the first iteration of the document and to submit to Committee for comment and feedback, and time between the Committee meeting and full Board, or the submission deadline, for staff to revise the document following Committee recommendations.

3.0 RECOMMENDATION

3.1 Committee agree day/time that suits the Members most.

4.0 IMPLICATIONS AND CONSIDERATIONS

4.1 Financial Implications
There are no direct financial implications from the contents of this report.

4.2 Learner Implications
There are no direct learner implications from the contents of this report.

4.3 Staff Implications
There are no direct staff implications from the contents of this report.

4.4 Equality and Diversity Implications/Equality Impact Assessment
There are no direct equality implications from the contents of this report.

4.5 Sustainability/Environmental Implications
There are no direct sustainability implications from the contents of this report.

5.0 RISK COMMENTARY

5.1 n/a

6.0 CONCLUSION

6.1 Members are asked to agree a day/time that works best for them bearing in mind reporting requirements and deadlines.

I Earp, Board Secretary

Previous Board or College Committee Approvals:

None

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