

BORDERS COLLEGE

JOB DESCRIPTION

Job Title	Lecturer - Computing
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Post Holder	
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Accountable To	Delivery Team Manager – Creative, Enterprise, Technology and Essential Skills
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Responsible For	Providing learning, teaching and assessment in line with pre-agreed timetables
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Department	CETES
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Overall Purpose of Job
To provide effective learning, teaching and assessment as agreed with the Head of Sector and Delivery Team Manager.

Main Duties and Responsibilities
CORE KEY ACCOUNTABILITIES:
1 Formally structured teaching to agreed target detailed on the timetable using a range of appropriate learning and teaching methods.
2 To develop, review, maintain and update learning and teaching materials including lesson plans, handouts, presentations and formative assessment.
3 Effective assessment of learning and teaching, student tutorials/projects, etc.
4 To maintain accurate records relating to student attendance and achievement.
5 To carry out assessments in line with awarding body standards and provide formal feedback to students.
6 To comply with all College Policies and Procedures.
7 To provide curricular guidance and first line discipline to students as required.
8 To maintain professional teaching standards and vocational qualifications.
9 To attend agreed professional/staff development and to participate in the Individual Staff Review process.
10 To participate in Portfolio area and other College meetings as required.

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You may also be required to:

- 1 Undertake duties as an Internal Verifier in line with College Policy and Procedures in an area of occupational competency.
- 2 To undertake the duties of a Course Tutor.
- 3 To support the work of the Portfolio Area in terms of recruitment, marketing and resourcing as required.

The above mentioned duties and responsibilities represent the current situation and may change over time to reflect the changing needs and requirement of the College.

Signed Date
(Staff Member)

Signed Date
(Line Manager)

PERSON SPECIFICATION

QUALIFICATIONS	Essential or Desirable
Teaching Qualification in Further Education (TQFE)	D
PDA in Teaching Practice in Scotland (Learning & Teaching) or equivalent	D
Computing-related qualification at SCQF Level 8 or above	E
Professional qualification related to Computing	E

KNOWLEDGE	Essential or Desirable
Applicants must demonstrate knowledge and skills that underpin the modern digital world, bringing together elements of technology, computing science, and creative digital media.	E
Knowledge and practical understanding of applying analysis, design, implementation, and evaluation skills to a range of digital solutions.	E

EXPERIENCE	Essential or Desirable
Experience in teaching Computing or related subject	D
Experience of working in the Computing sector	D
Industrial experience, with strong knowledge and understanding of how to communicate computing concepts and explain computational behaviour clearly using accurate and current technical terminology.	E
Evidence of strong industry contacts that can support curriculum relevance, enhance learner employability, and help maintain up-to-date awareness of sector needs.	E

INTERPERSONAL SKILLS & ABILITIES	Essential or Desirable
Effective presentation skills, with the ability to deliver engaging and structured learning sessions.	E
Excellent communication skills—both individual and group—with the ability to explain complex concepts clearly and appropriately to different audiences.	E
Strong negotiating and influencing skills, enabling positive relationships with learners, colleagues, and external partners.	E
Ability to work effectively as part of a team, contributing positively to collaborative planning, problem-solving, and student support.	E

OTHER ABILITIES/QUALITIES	Essential or Desirable
Good time-management and organisational skills, enabling effective planning and prioritisation of workload.	D
Effective decision-making skills, with the ability to assess situations, identify solutions, and act appropriately.	D
Excellent ICT skills, with confidence in using a wide range of digital tools and platforms to support teaching, learning, and administration.	E
Ability to work flexibly and adapt positively to change, including shifts in curriculum, delivery methods, and learner needs.	E