

# BORDERS COLLEGE

## JOB DESCRIPTION

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| <b>Job Title</b> | Lecturer - Animal Care (Maternity Cover) |
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| <b>Post Holder</b> |  |
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| <b>Accountable To</b> | Delivery Team Manager |
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| <b>Responsible For</b> |  |
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|-------------------|----------------------------|
| <b>Department</b> | Landbased and Rural Skills |
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### Overall Purpose of Job

To deliver high-quality teaching and learning across Animal Care/Rural Skills programmes, providing effective cover during a period of staff absence. The postholder will support students to develop the knowledge, practical skills and understanding required for their course and future employment or progression.

### Main Duties and Responsibilities

- Plan and deliver engaging theory and practical lessons.
- Support students to develop practical animal handling, welfare and husbandry skills.
- Assess and provide constructive feedback on student work and practical performance. Update all relevant assessment schedules for student groups.
- Maintain high standards of animal welfare, health and safety within practical learning environments.
- Monitor student progress, attendance and engagement, providing appropriate support where required.
- Contribute to the preparation of learning materials, assessments and course activities.
- Liaise with colleagues to ensure continuity and consistency of delivery.
- Maintain appropriate records in line with organisational and awarding-body requirements.
- Support wider curriculum activities, including enrichment, industry related activities and employability opportunities where required.
- Engage with Standardisation meetings, Tracking and Monitoring and Team meetings.

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The above mentioned duties and responsibilities represent the current situation and may change over time to reflect the changing needs and requirement of the College.

Signed ..... Date .....  
(Staff Member)

Signed ..... Date .....  
(Line Manager)

## JOB & PERSON SPECIFICATION

| <b>QUALIFICATIONS</b>                                       | <b>Essential or Desirable</b> |
|-------------------------------------------------------------|-------------------------------|
| TQFE                                                        | Desirable                     |
| PDA Learning and Teaching                                   | Desirable                     |
| Relevant qualification in Animal Care SCQF Level 7 or above | Essential                     |

| <b>KNOWLEDGE</b>                                       | <b>Essential or Desirable</b> |
|--------------------------------------------------------|-------------------------------|
| Animal Care Sector Knowledge                           | Essential                     |
| Current Legislation relevant to keeping animals        | Essential                     |
| Safe Working Practices                                 | Essential                     |
| Ability to form motivating relationships with learners | Essential                     |
| Good communication skills                              | Essential                     |

| <b>EXPERIENCE</b>                                   | <b>Essential or Desirable</b> |
|-----------------------------------------------------|-------------------------------|
| Experience in working with small animals/fish/birds | Desirable                     |
| Experience of animal health care                    | Essential                     |
| Industrial experience in animal care sector         | Essential                     |
| Teaching experience                                 | Desirable                     |

| <b>INTERPERSONAL SKILLS AND ABILITIES</b>                                                                                           | <b>Essential or Desirable</b> |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Presentation skills                                                                                                                 | Essential                     |
| Ability to develop positive working relationships with individuals at all levels (internal and external) and to promote the College | Essential                     |
| Excellent communication skills – both individual and group                                                                          | Essential                     |

| <b>OTHER ABILITIES/QUALITIES</b>                                                                                                                          | <b>Essential or Desirable</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Effective prioritisation and organisational skills                                                                                                        | Essential                     |
| Able to plan ahead and anticipate support needs                                                                                                           | Essential                     |
| Capacity to work under pressure                                                                                                                           | Essential                     |
| Ability to work effectively within a team                                                                                                                 | Essential                     |
| E-literate and competent in developing, administering and using PC and associated networks and systems to acquire, manipulate and disseminate information | Essential                     |
| Have a strong sense of purpose and the drive to achieve agreed goals                                                                                      | Essential                     |
| Ability to maintain a tidy and organised workspace                                                                                                        | Essential                     |

| <b>ATTITUDES AND BELIEFS</b>                                                                                                                                                                                        | <b>Essential or Desirable</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Commitment to continuous professional development                                                                                                                                                                   | Essential                     |
| Commitment to high professional and personal standards of work and conduct                                                                                                                                          | Essential                     |
| A personal commitment to keeping your professional knowledge up to date and improving your capabilities. Formally recording your learning to show that you are actively committed to the development of your career | Essential                     |

| <b>WORK-RELATED CIRCUMSTANCES</b>                                    | <b>Essential or Desirable</b> |
|----------------------------------------------------------------------|-------------------------------|
| The ability to be flexible and provide support to other team members | Essential                     |